



## ELECTRICAL ORDER FORM 2019

(To be filled by the Exhibitor)

This form must be returned to:

### TOP EXHIBITION ORGANIZERS

P.O. Box 10931, Dubai, United Arab Emirates

Tel: +971 4 28 95 958 | Fax: +971 4 289 4480

Email: ops2@top-exhibitions.ae

VAT TRN No: 100328285000003

Company Name: \_\_\_\_\_ Stand No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ Mobile: \_\_\_\_\_

Country: \_\_\_\_\_ E-mail: \_\_\_\_\_

Customer VAT TRN No.: \_\_\_\_\_

### ELECTRICAL FITTINGS

C/N	Item	More than 15 days prior	Less than 15 days prior	Quantity	Total US\$
EF1	100W Standard Spotlight	35	45	_____	_____
EF2	100W Arm Spotlight	41	52	_____	_____
EF3	150W Halogen Arm light (Warm light)	44	55	_____	_____
EF4	LED Arm light (White Light)	52	68	_____	_____
EF5	300W halogen flood light	57	73	_____	_____
EF6	75W HQI light	60	78	_____	_____
EF7	75W HQI arm light	65	83	_____	_____
EF8	13A Socket	40	52	_____	_____
EF9	15A socket	47	58	_____	_____
EF10	Extension Cord	25	32	_____	_____
EF11	Multi-Pin Adaptor	6	8	_____	_____

### MAIN SUPPLY for Build Up (Only for shows where Top Exhibitions is the main Contractor)

C/N	Item	More than 15 days prior	Less than 15 days prior	Quantity	Total US\$
MS2	15Amps Single Phase Main	175	250	_____	_____
MS3	30Amps Single Phase Main	200	300	_____	_____
MS4	15Amps Three Phase Main	320	480	_____	_____
MS4	30Amps Three Phase Main	575	820	_____	_____

**MAIN SUPPLY for Stands (Only for shows where Top Exhibitions is the main Contractor)**

C/N	Item	More than 15 days prior	Less than 15 days prior	Quantity	Total US\$
MS1	24 Hour Supply + 30% of below prices				
MS2	15Amps Single Phase Main	210	320	_____	_____
MS3	30Amps Single Phase Main	390	590	_____	_____
MS4	15Amps Three Phase Main	625	940	_____	_____
MS5	30Amps Three Phase Main	1090	1640	_____	_____
MS6	60Amps Three Phase Main	1860	2800	_____	_____
MS7	100Amps Three Phase Main	3420	5130	_____	_____
MS8	Ceiling cable for truss	425	640	_____	_____
MS9	Single Phase Distribution Board	170	250	_____	_____
MS10	Three Phase Distribution Board	200	300	_____	_____
MS11	Water and Waste / 3mm pipe	1150	1750	_____	_____

TOTAL US\$

VAT 5%

GRAND TOTAL US\$

**IMPORTANT NOTE:**

- Orders are valid only when accompanied by full remittance
- Transfers should be made Net of All Bank Charges to:

Top Exhibition Organizers,

A/C 102 238 577 1401

Emirates NBD Bank, Rashidiya Branch, Dubai-UAE,

IBAN: AE 4902 6000 102 238 577 1401,

Swift: EBI LA EAD

- Late orders will be subject to availability.
- Prices are for the entire duration of the show.
- Only local cheques are accepted in favor of Top Exhibition Organizers.

**TERMS AND CONDITIONS:**

- All Electrical orders must be paid in full one week prior to the show setup. Please make sure you receive our invoice for your confirmed order.
- The "More Than 15 Days Prior" rates are charged 15 days and more prior to the start date of the official build of the event.
- The on-site "Less Than 15 Days Prior" rates are charged within 15 days and less prior to the start date of the official build of the event. (On-site orders must be paid at the time of ordering).
- Cancellations or amendments to invoiced orders and paid orders are not permitted 15days prior to show set up
- Any changes/ relocation required due to incorrect grid plans/ stand nos. will be subject to a surcharge of 20%.

6. Main Power
  - a. Mains power during the show will only be activated on the last day of build-up.
  - b. We will not be responsible for any machine damages for stands that didn't apply for 24 hours if needed.
  - c. Stand contractors are required to be present to activate their main power 1 hour before and 1 hour after the show opening times.
  - d. Main Supply cable is provided, & space contractors should have a DB as per DWTC policies.
  - e. Contractor / Exhibitor are responsible of distribution and connection of power from their DB and onwards.
  - f. If main power is required during Build-up, a surcharge of 30% is applicable.
  - g. Ceiling cable for truss/light, does not include power. Power to be ordered separately.
  - h. The maximum power allocated for ceiling cable is 30Amps three phase.
  - i. All Electrical Accessories are on rental basis and should be returned after the exhibition.
  
8. Build up Power
  - a. The contractor will connect their own equipment and cables to the distribution board
  - b. Each distribution board will consist of single phase & three phase female commando or CEE Form sockets and 13 Amps plug tops
  - c. Contractor build-up power is only to be used for stand construction purposes and not for stand testing
  - d. Build-up power will be used for build-up and tear down only
  - e. Build-up power cannot be shared with other stand contractors
  - f. The contractor will need to order and pay the power with TOP EXHIBITION ORGANIZERS
  - g. During the event the build-up power distribution boards will be turned off
  
9. Water and Waste
  - a. TOP EXHIBITION ORGANIZERS does not supply sinks.
  - b. 3m pipes are supplied as standard. If you require longer than 3m please notify Exhibitor Services at the time of ordering.
  - c. Exhibitors / Contractors are responsible of all connection & accessories to the machines & sinks.
  
10. General
  - a. The rates quoted are per event based on a maximum 7 day rental basis only.
  - b. Any damages to DWTC assets caused by contractors/exhibitors will be subject to surcharge decided by the DWTC Utilities team

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Company Stamp: \_\_\_\_\_