

## Abstract Submission Guidelines

- Abstract content must meet the standard of an academic / scientific presentation.
- In cases of research or clinical study, the abstract must be based on the original research or original clinical case studies, or their modifications.
- The AEEDC Scientific Organising Committee will evaluate the content of each abstract and make the final selection of the abstracts for presentation.
- The presentation must cover the same material as the abstract.
- If the abstract has been selected for presentation the speaker automatically gives permission for the abstract published in the conference program or to any post-conference announcement.
- No abstracts will be considered after **20<sup>th</sup> September 2023**
- For any withdrawals, the speaker should notify the \*organiser in writing as soon as possible or minimum of 2 months prior to the event.
- For any accepted abstract, power point presentation should be submitted within 3 weeks from the date of the acceptance email. delay in submission the presentation will result in delay on CPD accreditation and possibly in cancellation the session.
- Any particular equipment and materials which is necessarily to conduct the session is be declared to organiser and approved to be obtained latest by the submission of the presentation.



**Audio Video (AV) preparations: the below will be provided during conference presentations:**

- Screen / Slide Ratio is 3:1; (Equal to: 1920x640 Pixels, 900 cm wide by 300 cm height)  
(In PowerPoint, choose Design, Slide Size, Custom Slide Size)
- LED Screen (Size is 9(W) x 3(H) meters);
- A Laptop running Windows OS;
- Audio System and Speakers installed in the hall;
- Podium Microphones | Headset Microphones | Lapel Microphones;
- Laser pointer | Clicker remote.

**P.S:** Special requirement and specifications need to be requested and reconfirmed with the organiser before **31<sup>st</sup> December 2023**.



**INDEX®** Conferences & Exhibitions Organisation Est.

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